



Tennessee Department of Education
Individualized Education Account (IEA) Program
Andrew Johnson Tower
710 James Robertson Parkway • Nashville, TN 37243

Appeal Form for Parent/Student Account Holders

Pursuant to the rules of the State Board of Education, a parent or student who has attained the age of majority (account holders) may appeal the Tennessee Department of Education's (the department) decision deny an expense paid for using IEA funds or removal of the student from the IEA Program pursuant to the two-step appeals process as required in the rules of the SBE Chapter 0520-01-11. To file an appeal, please complete this form and email the completed form to IEA.Questions@tn.gov.

The appeal should be submitted to the Commissioner of Education within 14 calendar days of receipt of the notice of misspent funds or removal. Notice of misspent funds or removal will be provided electronically and deemed received on the date sent. The appeal shall be reviewed by the commissioner of education, or the commissioner's designee, and a decision shall be issued within 45 calendar days.

Directions: By completing the following form, you are confirming your wish to appeal:

___ the IEA Program's determination of misspent funds.

___ the removal of the student from the IEA Program.

Parent/Student Information	Response Field <i>Please complete all fields.</i>
Student Name	
Account Holder Name	
Physical Address (Street, City, and Zip Code)	
Phone Number	
Email Address	
Today's Date	
Notice of Misspent Funds or Removal Date	

In the space below, please provide a detailed description of the reason(s) why you are appealing the IEA Program's misspent funds determination or program removal decision. Please include specific details to substantiate your claims. (Attach additional pages, if necessary.)

Supporting Documentation

If applicable, attach supporting documents to substantiate your claims.

Signature Page

I certify the information provided in this form, including any supporting documentation, is truthful and accurate. I further understand that if any false statements or documentation is provided, the student's account could be frozen, the student could be removed from the IEA program, the student's IEA account could be closed, and/or all funds remaining in the account could be forfeited. I further understand that if any false statements or documentation is provided, the department may prohibit the student and/or parent/guardian from enrolling in the IEA Program and/or being an IEA account holder in future.

Account Holder Signature

Date
