

Timeline to Reduce Alternate Assessment Participation Plan

Timeframe	Tasks for 2024 – 25
July 2024	Public posting of 1% Waiver Request
July 2024	<p>Alternative Assessment Data Dive</p> <ul style="list-style-type: none"> - Analyze alternate assessment participation and student performance data to establish new LEA notification and flag LEAs based on DLM data. - Develop tools for Special Education supervisors and school leaders to monitor
July 2024 – August 2024	<p>Public Comment Period (30 days)</p> <ul style="list-style-type: none"> - The state will inform stakeholders of public comment period through multiple methods including departmental newsletters, and direct correspondence to LEA leads, advisory councils, parent information centers, technical assistance partners. - The state will review all public comments following the 30-day public comment period to incorporate in the final waiver as appropriate.
August 2024 – June 2025	<p>Internal 1% Alternative Assessment Steering Committee</p> <ul style="list-style-type: none"> - Convene a working group composed of cross-departmental members to meet monthly. - Review plan and public feedback. - Review LEA data to determine state, regional, and local trends. - Review Waiver plan and timeline to norm on contents, timelines, and cross-collaborative work of the department. - Develop sprint(s) to ensure a plan is executed. - Develop a data review and analysis timeline to monitor progress. - Monthly status updates and revision of plan as needed. - Communication plan developed, monitored, and executed. - Professional learning plan develop, monitored, and executed.

August 2024	<p>Professional Development and TA</p> <ul style="list-style-type: none"> - Develop guidance to LEA leadership and special education teachers on the DLM instructional planning resources. - Develop professional development for educators using the DLM instructional resources, state standards, and high-quality instructional materials. - Engage multiple partners in the TN Technical Assistance Network (TN TAN) to create resources, tools, and partnerships with LEAs. - Develop professional learning opportunities and resources for parents/families on new eligibility guidance documents. - Provide guidance to LEA leadership and special educators on the DLM instructional planning resources.
August 2024 - September 2024	<p>LEA Oversight Activities</p> <ul style="list-style-type: none"> - LEAs with an alternate assessment participation rate are notified and required to submit a justification form. - LEA Alternative Assessment Justification forms are posted online. - Internal work to add LEA alternative assessment participation to the calculations for LEA determinations.
September 2024	<p>Launch and communicate the Reduce 1% Alternative Assessment Plan</p> <ul style="list-style-type: none"> - Special Education Director Monthly Call - District Testing Coordinator webinars - CORE (Centers of Regional Excellence) Special Education Consultants engage with regional study councils. - TNSTEP and The Arc of Tennessee (Parent/Family Engagement) resources and events - Governor’s SWD Advisory Council - Other external stakeholders
September 2024 – June 30, 2025	<p>Implement and Support Reduce 1% Alternate Assessment Plan</p> <ul style="list-style-type: none"> - Regular agenda item on the month Special Education Director Calls

	<ul style="list-style-type: none"> - Quarterly Collaborative Office Hours with Assessment and Special Education Program SME - Professional Development Opportunities
September – December 2024Azswa	DLM Fall Administration Window
January 2025	<p>Data Step Back</p> <ul style="list-style-type: none"> - The Internal Steering Committee will review multiple data sources including TN PULSE reports, DLM assessment data, administration implementation data, TN TAN referrals, technical assistance involvement/impact, etc. - Determine state, regional, and local trends to determine the need for additional resource/guidance creation or targeted supports for LEAs. - Solicit internal and external stakeholder feedback. - Adjust plan as needed
February 2025 – May 2025	DLM Spring Administration Window
February 2025	<p>Communication and Continued Professional Learning/TA</p> <ul style="list-style-type: none"> - Communicate fall administration window dates via Special Education Supervisor monthly call, department newsletters, relevant listserv, TN TAN partners, and CORE Special Education Consultants. - Continue to develop needed resources, guidance and supports for universal and targeted technical assistance.
March 2025	<p>Data Step Back</p> <ul style="list-style-type: none"> - Analyze third quarter data for progress toward reducing participation in alternate assessments. - Review data from professional learning opportunities, TN TAN supports, technical assistance plans and other sources to revise or add professional development and guidance to address needs to reduce alternate assessment participation below 1%.
April 2024	<p>Review preliminary alternate assessment participation rate calculation to determine if a waiver will be needed.</p> <ul style="list-style-type: none"> - Draft waiver if indicated.

	Request necessary data for completion of 1% waiver with a deadline of June 1.
May 2025	<p>If applicable,</p> <ul style="list-style-type: none"> - Post alternate assessment waiver (draft) for 90-day public posting. - Inform stakeholders of opportunity and solicit feedback during public comments period of 30 days.
June 2025	<p>Year-end Review of implementation of Plan</p> <ul style="list-style-type: none"> - Review updated data and public comments for final revision of 1% Alternative Assessment Waiver (if needed) - Convene steering committee for virtual or in person meeting to review implementation of Reduce 1% Alternative Assessment Plan - Revise and develop plan for 2025-26 SY