

# STATE TEXTBOOK AND INSTRUCTIONAL MATERIALS QUALITY COMMISSION

September 20, 2019, 12 p.m. CT  
Cordell Hull House Hearing Room IV  
Meeting Minutes

The textbook commission held a workshop at 12 p.m. CT to discuss the items on the meeting agenda and to answer any questions the commission had prior to the meeting. Chairman Neel Durbin called the meeting to order at 12:20 p.m. CT.

## Consent Items (Roll Call Vote)

### 1. Approval of Recording Secretary

Chairman Neel Durbin conducted the roll call vote. The votes are recorded as follows:

1. Frank Cagle: yes
2. Michele Bowman: yes
3. Penny Schwinn: yes
4. Greg Clark: yes
5. Dean Mills: yes
6. Marcie Rudd: yes
7. Neel Durbin: yes

Pam Kimbrough was approved as the recording secretary.

## Roll Call

Ms. Pam Kimbrough, Recording Secretary, Tennessee Department of Education conducted roll call.

## Present Commission Members

Neel Durbin, Chairman  
Michele Bowman, Vice-chairman  
Dr. Penny Schwinn, Secretary  
Frank Cagle  
Greg Clark  
Dean Mills  
Marcie Rudd

The quorum requirement was met for the meeting.

## Consent Items (Roll Call Vote)

### 2. Adoption of Revised Agenda

Chairman Neel Durbin suggested a revised agenda during the workshop portion of the meeting. The revision included removing item 3B from the meeting agenda and adding public comments to the meeting agenda directly following the consent items. The votes are recorded as follows:

1. Frank Cagle: yes
2. Michele Bowman: yes
3. Penny Schwinn: yes
4. Greg Clark: yes
5. Dean Mills: yes
6. Marcie Rudd: yes
7. Neel Durbin: yes

The revised agenda was approved.

Chairman Durbin announced the floor was open for public comment. Gerald Barr, Houghton Mifflin Harcourt, indicated that he was unclear about the proposed timeline. Dr. Lisa Coons, Tennessee Department of Education, responded with information from the proposed timeline and the process descriptions including the scoring days, method of re-review scoring, and the reviewer criteria. There were no further questions from Mr. Barr.

## Action Items (Roll Call Vote)

### 1. June 11, 2019 Meeting Minutes

Greg Clark motioned for the June 11, 2019 meeting minutes to be approved. The commission took a voice vote, and the minutes were approved.

### 2. Revised Adoption Timeline

Michele Bowman motioned for the revised adoption timeline to be approved. The commission took a voice vote, and the revised timeline was approved.

### 3. Advisory Panelist List

Michele Bowman motioned for the advisory panelist list to be approved. The commission took a voice vote, and the list was approved.

Mr. Neel Durbin, Chairman, announced that the meeting was adjourned at 12:44 p.m. CT.

## Upcoming Meeting Dates

**Date:** October 22, 2019

**Location:** Cordell Hull, House Hearing Room IV (425 5th Avenue North, Nashville, TN 37243)