

(Sample) Tennessee Annual Notification of Changes



Paint Stripping and Miscellaneous Surface Coating Operations

Area Source NESHP

40 CFR 63, Subpart HHHHHH (6H) (Parts 63.11169-63.11180)

In the event there is a change at the business (including meeting rule requirements), an Annual Notification of Change must be submitted prior to March 1 of the year following the calendar year in which the changes or noncompliance occurred

➤ **Identify the Type of Change Being Reported:**

- Changes in Ownership /Address Changes in compliance in Rule requirements
 Changes in information previously submitted in Notifications / Reports Other changes

➤ **Company Information:**

If this is a change, check here

Company Name _____ County _____

Type (please check) Fixed Location Mobile Operation(s) Combination of both types

Physical Location _____

City _____ State _____ Zip _____

Phone Number _____ Fax _____ E-mail _____

Mailing Address _____

City _____ State _____ Zip _____

Please provide address where records are kept if different from facility location above:

Address _____

City _____ State _____ Zip _____

➤ **Compliance Certification Statement and Information:**

If this is a change, check here

- I certify the information provided in this notification is true, accurate, and complete to the best of my knowledge

Owner's Name _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Fax _____ E-mail _____

Owner's Signature _____ Date _____

- **Operator / Other Official Information** (if different from owner) (choose one): Operator Other

Name _____ Title _____

Mailing Address _____

City _____ State _____ Zip _____

Phone Number _____ Fax _____ E-mail _____

Official's Signature _____ Date _____

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Changes (C) Report

(skip item if there was no change)

➤ **Spray Painting**

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- Required spray-painting operations are applied in a preparation station or spray booth
- The preparation station or spray booth are:
 - Equipped with a full roof and required number of complete walls/curtains
 - Spraying area has dry filters that demonstrates to achieve **at least 98%** capture of paint coating overspray or a waterwash system
 - Spraying area is ventilated at either negative pressure, or at positive pressure of no more than 0.05 inches water gauge when the booth is sealed along with an automatic pressure balancing system
- Spray-applied coatings are applied with high-volume low-pressure (HVLP) spray guns, HVLP-equivalent technology, electrostatic application, airless spray gun, or air-assisted airless spray gun
- Spray guns are cleaned using non-atomizing methods
- Painters are trained and certified in the proper application of surface coatings

➤ **Methylene Chloride Paint Stripping**

- Used more than one ton in the previous year of paint strippers containing methylene chloride
- Developed and implemented written methylene chloride management plan by December 31 of that year

➤ **Notification, Reporting and Recordkeeping**

- Notification, Reporting and Recordkeeping information submitted and maintained as required

➤ **Other Changes / Explanation of all Changes**

[If this includes another change, check here

Please provide additional explanation of the non-compliance or changes here. In addition, describe any corrective actions being taken to achieve compliance (attach a separate sheet if necessary).

_____ Year of Change / Non-Compliance

Submit the information to BOTH of the following addresses

Tennessee Department of Environment and Conservation
Division of Air Pollution Control
ATTN: Paint and Allied Products Contact
William R. Snodgrass Tennessee Tower
312 Rosa L. Parks Avenue, 15th Floor
Nashville, Tennessee 37243

EPA Region IV
Director, Air, Pesticides and Toxics Management Div
Atlanta Federal Center
61 Forsyth Street
Atlanta, GA 30303-3104

Note: Keep a copy (in paper or electronic files) of all records including this notification for 5 years (on site for 2 years)

For assistance in completing the form or understanding the requirements: **Call 1-800-734-3619**
This is the number for the Small Business Environmental Assistance Program's hotline.
It is a *confidential* assistance program for small businesses