

[PRINT ON COMMUNITY/UTILITY LETTERHEAD]

Date

Ms. April Grippo  
Director, Division of Water Resources  
ATTN: Engineering Services Unit  
Davy Crockett Tower, 9th Floor  
500 James Robertson Parkway  
Nashville, Tennessee 37243

RE: **Public Water System** (PWSID No. TN000XXXX)  
**Project Name**  
**City, County, Tennessee**

Dear Ms. Grippo:

We have approved the design and construction documents for the above referenced project consisting of **PROJECT DESCRIPTION (XXX linear feet of pipe size and pipe material, pump station with pump rating XX gpm @ XX' TDH and XX Hp, water tank with storage capacity of XX,000 gallons and type)** and agree to own, operate, and maintain the proposed project once in operation.

We have conducted an analysis of the project water demands and determined the system has adequate capacity and that the project will not create or exacerbate pressure or flow problems. **We agree as the Owner of the Public Water System to own and operate the addition to our system in accordance with TDEC Regulations.**

Sincerely,

**Name**  
**Title**  
**Contact email or phone number**

cc: Angela Jones, P.E., Manager, Engineering Services