



STATE OF TENNESSEE  
FINANCE & ADMINISTRATION DIVISION OF TENNCARE

**REQUEST FOR PROPOSALS # 31865-00645  
AMENDMENT # 7  
FOR ASSET VERIFICATION SYSTEM**

DATE: JANUARY 8, 2025

RFP # 31865-00645 IS AMENDED AS FOLLOWS:

1. This RFP Schedule of Events updates and confirms scheduled RFP dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE
1. RFP Issued		August 13, 2024
2. Disability Accommodation Request Deadline	2:00 p.m.	August 16, 2024
3. Pre-response Conference	2:00 p.m.	August 22, 2024
4. Notice of Intent to Respond Deadline	2:00 p.m.	August 26, 2024
5. Written "Questions & Comments" Deadline	2:00 p.m.	September 10, 2024
6. Organizational Conflict of Interest Disclosure Deadline		September 30, 2024
7. State Response to Written "Questions & Comments"		October 18, 2024
8. Response Deadline	2:00 p.m.	November 1, 2024
9. State Completion of Technical Response Evaluations		December 20, 2024
10. State Opening & Scoring of Cost Proposals	2:00 p.m.	December 26, 2024
11. Negotiations (Optional)	4:30 p.m.	January 14-16, 2025
12. State Notice of Intent to Award Released <u>and</u> RFP Files Opened for Public Inspection	2:00 p.m.	February 3, 2025
13. End of Open File Period		February 10, 2025
14. State sends contract to Contractor for signature		February 18, 2025
15. Contractor Signature Deadline	2:00 p.m.	March 4, 2025

**2. Add the following as RFP section 5.2.3. and renumber any subsequent sections as necessary:**

5.2.3. Clarifications and Negotiations: The State reserves the right to award a contract on the basis of initial responses received, therefore, each response shall contain the Respondent's best terms and conditions from a technical and cost standpoint. The State reserves the right to conduct clarifications or negotiations with one or more Respondents. All communications, clarifications, and negotiations shall be conducted in a manner that supports fairness in response improvement.

5.2.3.1. Clarifications: The State may identify areas of a response that may require further clarification or areas in which it is apparent that there may have been miscommunications or misunderstandings as to the State's specifications or requirements. The State may seek to clarify those issues identified during one or multiple clarification rounds. Each clarification sought by the State may be unique to an individual Respondent, provided that the process is conducted in a manner that supports fairness in response improvement.

5.2.3.2. Negotiations: The State may elect to negotiate with one or more Respondents by requesting revised responses, negotiating costs, or finalizing contract terms and conditions. The State reserves the right to conduct multiple negotiation rounds or no negotiations at all.

5.2.3.3. Cost Negotiations: All Respondents, selected for negotiation by the State, will be given equivalent information with respect to cost negotiations. All cost negotiations will be documented for the procurement file. Additionally, the State may conduct target pricing and other goods or services level negotiations. Target pricing may be based on considerations such as current pricing, market considerations, benchmarks, budget availability, or other methods that do not reveal individual Respondent pricing. During target price negotiations, Respondents are not obligated to reduce their pricing to target prices, but no Respondent is allowed to increase prices.

5.2.3.4. If the State determines that it is unable to successfully negotiate terms and conditions of a contract with the apparent best evaluated Respondent, the State reserves the right to bypass the apparent best evaluated Respondent and enter into terms and conditions contract negotiations with the next apparent best evaluated Respondent.

**3. RFP Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFP not expressly amended herein shall remain in full force and effect.