

TENNESSEE BOARD OF MEDICAL EXAMINERS

LICENSE TYPE FAQ

This document was prepared to help potential applicants for medical licensure in Tennessee determine which medical license will fit their practice needs and whether they are likely to qualify for licensure.

The chart which begins on the next page seeks to summarize the parameters of each type of medical license currently offered by the Tennessee Board of Medical Examiners.

Information regarding the “technical requirements” for each licensure type can be found in subsequent pages under the headings corresponding to each licensure type. If you seek to pursue medical licensure in Tennessee, you should expect that additional information will be required. In addition to the technical requirements identified below, applicants will be required to submit:

- An application;
- An application fee;
- A declaration of citizenship form; and
- A practitioner profile.

Meeting all of the technical requirements for licensure does not entitle you to a Tennessee medical license. The Board has broad authority to restrict, condition or deny the issuances of medical licenses as necessary to protect healthcare consumers in Tennessee. The administrative office cannot guarantee licensure based on information provided not in conjunction with a formally and appropriately filed application.

All applications are available through the Board’s online portal: <http://tn.gov/health/article/ME-applications>. All application fees are nonrefundable.

License Type	Practice Authorized by License and/or Limitations	CME Required	Renewal Required	Prof. Privilege Tax Assessed
Full Medical License (US Medical School Graduates)	Full clinical practice with no restrictions	Yes	Yes	Yes
Full Medical License (International Medical School Graduates)	Full clinical practice with no restrictions	Yes	Yes	Yes
Locum Tenens	<p>Intermittent clinical practice in Tennessee.</p> <p>Clinical practice is limited to the specialty area of medicine in what the licensee is certified or eligible for certification.</p> <p>If the Board, in its discretion, feels that the locum tenens licensee is practicing in Tennessee for an inordinate period of time given the purposes of this licensure status, it may revoke the locum tenens license and require the individual to apply for a full medical license.</p>	Yes	Yes	Yes
Telemedicine (No longer offered)	<p>Although telemedicine licenses are no longer offered, the practice of telemedicine license holders is restricted in accordance with the following:</p> <ul style="list-style-type: none"> • Telemedicine license holders must maintain current ABMS specialty board certification. • Practice is limited to the provision of medical interpretation services in the area of their specialty board certification. • Such license holders do not possess prescriptive authority in Tennessee. 	Yes	Yes	Yes
Special Training License	<p>Authorizes medical interns, residents and fellows to engage in clinical practice while participating in a training program of an LCME accredited medical school or one of such school's affiliated teaching hospitals in Tennessee.</p> <p>Practice is limited to the teaching institution and those duties assigned to meet the requirements of such program.</p> <p>All practice must be under the supervision and control of a physician fully licensed to practice medicine in Tennessee.</p> <p>Licenses will be issued for a year, but are renewable upon the written request of the training program director.</p>	No	Yes (annually)	No

License Type	Practice Authorized by License and/or Limitations	CME Required	Renewal Required	Prof. Privilege Tax Assessed
Administrative License	<p>Administrative medicine only.</p> <p>Administrative medicine means administration or management utilizing the medical and clinical knowledge, skill, and judgment of a licensed physician which may affect the health and safety of the public or any person but does not involve direct patient care. A physician with an administrative medicine license may advise organizations, both public and private, on health care matters; authorize and deny financial payments for care; organize and direct research programs; review care provided for quality; and other similar duties that do not require direct patient care.</p> <p>Administrative medicine does not include the authority to practice clinical medicine, examine, care for or treat patients, prescribe medications including controlled substances, supervise other health care practitioners in the provision of direct patient care or delegate medical acts or prescriptive authority to others.</p>	Yes	Yes	Yes
Distinguished Faculty License	<p>Clinical practice is authorized only at the medical school/teaching institution where the faculty appointment is held. If the licensee fails to maintain a full-time appointment at the rank of professor at any time, the distinguished faculty license shall automatically expire.</p>	Yes	Yes	Yes
Single Purpose License	<p>Clinical practice is limited to the following:</p> <ul style="list-style-type: none"> • Engaging in the advanced study in a particular field of medicine in Tennessee; or • Teaching or demonstrating a new medical technique to medical professionals in Tennessee. <p>Clinical practice is limited to the sponsoring physician's training program only and does not allow practice outside that hospital or designated training program.</p> <p>A single purpose license may be issued for a specified period of time not to exceed one (1) year and will be subject to whatever other restrictions deemed appropriate by the Board.</p>	No	No	Yes
St. Jude's License	<p>Authorizes clinical practice within St. Jude Children's Hospital by physicians who are employed by St. Jude but who do not meet the Board's postgraduate training requirements. Practice is limited to the duties and responsibilities as an employee of St. Jude. Termination of employment with St. Jude terminates the special license.</p>	Yes	Yes	Yes

License Type	Practice Authorized by License and/or Limitations	CME Required	Renewal Required	Prof. Privilege Tax Assessed
Temporary	<p>Temporary clinical practice for a period of time and is not renewable.</p> <p>Temporary licensure may only be issued to graduates of international medical schools.</p>	No	No	Yes
Special Volunteer License	<p>Clinical practice without remuneration solely within a “free health clinic”. “Free health clinic” is defined as a health care facility operated by a nonprofit private entity that does not receive payment for its services and does not impose any charges on the individuals to whom services are rendered.</p> <p>Special volunteer license holders may not:</p> <ul style="list-style-type: none"> • Practice medicine anywhere other than in the free health clinic site or setting specified in the application; • Charge any fee or receive compensation or remuneration of any kind from any person or third party payor including insurance companies, health plans and state or federal benefit programs for the provision of medical or any other services; • Practice for any free health clinic that imposes any charge on any individual to whom health care services are rendered or submits charges to any third party payor including insurance companies, health plans and state or federal benefit programs for the provision of any services. 	Yes	Yes	No
Inactive Pro Bono License	<p>Clinical practice without compensation on patients who receive medical services from 501(c)(3) organizations.</p> <p>This is an inactive licensure category. Active Tennessee medical licenses must be retired before the inactive pro bono license can be issued.</p> <p>Individuals who do not currently hold a Tennessee medical license must obtain an inactive pro bono license by completing the special volunteer application.</p>	Yes	Yes	No

Full Medical License (US Medical School Graduates)

In order to meet the qualifications for licensure, applicants for a full medical license must provide proof of the following:

1. Graduation from a medical school that is accredited by the LCME;
2. Successful completion of a one (1) year US training program approved by the ACGME;
 - Although only one (1) year of ACGME training must be completed before the applicant qualifies for licensure, an application will not be approved unless and until verification of all training completed or pending is received in the administrative office.
3. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
4. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
5. Successful completion of a board-approved licensure examination;
 - The Board accepts the following examinations:
 - i. If examination completed after December 31, 1999: USMLE Steps 1, 2 and 3.
 - ii. If examination completed before December 31, 1999, please consult Tenn. Comp. R. & Regs. 0880-02-.08(b) which can be viewed here: <http://share.tn.gov/sos/rules/0880/0880-02.20161031.pdf>.
6. Verification of every medical license currently or previously held;
7. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here: <http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Full Medical License (International Medical School Graduates)

In order to meet the qualifications for full licensure, applicants for a full medical license who are graduates of international medical schools must provide proof of the following:

1. Graduation from a medical school whose standards meet or exceed the standards of the LCME;
 - The applicant must request that an official graduate transcript be sent directly from the school.
 - The Board has issued this policy to clarify whether an international medical school's standards meet or exceed LCME standards: http://tn.gov/assets/entities/health/attachments/Foreign_Medical_School_Policy.pdf.
2. Successful completion of a three (3) year US residency program approved by the ACGME;
 - If the applicant is completing more than three years of residency training, an application will not be approved unless and until verification of all training completed or pending is received in the administrative office.
 - This requirement may be deemed satisfied if the applicant is board certified by an ABMS specialty board.
3. Submission of a notarized copy of the applicant's ECFMG certificate;
4. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
5. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
6. Successful completion of a board-approved licensure examination;
 - The Board accepts the following examinations:
 - i. If examination completed after December 31, 1999: USMLE Steps 1, 2 and 3.
 - ii. If examination completed before December 31, 1999, please consult Tenn. Comp. R. & Regs. 0880-02-.08(b) which can be viewed here: <http://share.tn.gov/sos/rules/0880/0880-02.20161031.pdf>.
7. Verification of every medical license currently or previously held;
8. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here: <http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;

7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Locum Tenens License

In order to meet the qualifications for a locum tenens, applicants must provide proof of the following:

1. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
2. Proof of current board certification or board eligibility by an ABMS board;
3. Verification of current medical licensure in at least one other state;
4. Verification of every medical license currently or previously held;
5. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here: <http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Special Training License (US Medical School Graduates)

In order to meet the qualifications for licensure, the program director or dean responsible for the training program must, on behalf of the applicant for a special training license, provide proof of the following:

1. Graduation from a medical school that is accredited by the LCME;
2. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
3. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
4. Verification of every medical license currently or previously held;
5. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here: <http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Special Training License (International Medical School Graduates)

In order to meet the qualifications for full licensure, the program director or dean responsible for the training program must, on behalf of the applicant for a special training license, provide proof of the following:

1. Graduation from a medical school whose standards meet or exceed the standards of the LCME;
 - The applicant must request that an official graduate transcript be sent directly from the school.
 - The Board has issued this policy to clarify whether an international medical school's standards meet or exceed LCME standards:
http://tn.gov/assets/entities/health/attachments/Foreign_Medical_School_Policy.pdf.
2. Submission of a notarized copy of the applicant's ECFMG certificate;
3. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
4. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
5. Verification of every medical license currently or previously held;
6. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here:
<http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Distinguished Faculty License

In order to meet the qualifications for a distinguished faculty license, applicants must provide proof of the following:

1. **(US Medical School Graduates)** Graduation from a medical school that is accredited by the LCME;
(International Medical School Graduates) Graduation from a medical school whose standards meet or exceed the standards of the LCME;
 - The applicant must request that an official graduate transcript be sent directly from the school.
 - The Board has issued this policy to clarify whether an international medical school's standards meet or exceed LCME standards:
http://tn.gov/assets/entities/health/attachments/Foreign_Medical_School_Policy.pdf.
2. Certification from an LCME accredited medical school in Tennessee that the applicant has a full-time appointment at the rank of professor;
3. Letters of support attesting to the applicant's distinguished status from all of the following individuals:
 - The dean of the medical school appointing the applicant;
 - All department chairmen at the appointing medical college who are directly involved with the applicant's faculty assignments.
 - At least five (5) of the applicant's academic colleagues from outside of Tennessee in addition to the letters required by paragraph (3) of this rule.
The academic colleagues shall include the following:
 - i. Other nationally or internationally recognized experts in the applicant's specialty area.
 - ii. Former or current medical school deans;
4. Certification of current and active membership in good standing in at least two (2) medical specialty societies which have restricted and selective membership based on academic and/or practice related criteria;
5. Certification from at least two (2) medical educational institutions either abroad or in the United States that the applicant has been or was invited to be a lecturer or visiting professor along with the applicable dates, lecture topics and/or educational assignments.
6. Dates, location and sponsoring specialty organizations for at least two (2) national or international medical meetings at which the applicant delivered scholarly medical papers along with copies of at least two (2) such delivered papers. The meetings must have been conducted by or for the applicant's specialty membership;
7. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
8. Verification of every medical license currently or previously held;
9. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here:
<http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;

5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Single Purpose License

In order to meet the qualifications for a single purpose license, a sponsoring hospital and/or physician, on behalf of the applicant, must provide proof of the following:

1. Verification of current medical licensure in at least one other state;
2. Verification of every medical license currently or previously held;
3. Satisfactory evidence that he or she is either to engage in advanced study in a particular field of medicine in Tennessee or teach or demonstrate a new medical technique to medical professionals in Tennessee;
4. Credentials which are verified by the appropriate national specialty organization in this country or by the American Medical Association or a similar organization acceptable to the Board;
5. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here: <http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants will be asked to disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;

9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

St. Jude Children's Research Hospital Global Collaboration License

In order to meet the qualifications for licensure, applicants for a full medical license must provide proof of the following:

1. **(US Medical School Graduates)** Graduation from a medical school that is accredited by the LCME;
(International Medical School Graduates) Graduation from a medical school whose standards meet or exceed the standards of the LCME;
 - The applicant must request that an official graduate transcript be sent directly from the school.
 - The Board has issued this policy to clarify whether an international medical school's standards meet or exceed LCME standards:
http://tn.gov/assets/entities/health/attachments/Foreign_Medical_School_Policy.pdf.
2. Submission of a notarized copy of the applicant's ECFMG certificate;
3. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
4. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
5. Successful completion of a board-approved licensure examination;
 - The Board accepts the following examinations:
 - i. If examination completed after December 31, 1999: USMLE Steps 1, 2 and 3.
 - ii. If examination completed before December 31, 1999, please consult Tenn. Comp. R. & Regs. 0880-02-.08(b) which can be viewed here:
<http://share.tn.gov/sos/rules/0880/0880-02.20161031.pdf>.
6. Verification of every medical license currently or previously held;
7. Submission to a criminal background check;
 - Which must be completed in accordance with the Division of Health Related Boards' processes. Instructions are published here:
<http://tn.gov/health/article/CBC-instructions>.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;

7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Special Volunteer License

In order to meet the qualifications for licensure, applicants for a special volunteer license must provide proof of the following:

1. Verification from the free health clinic in which the applicant intends to practice of the clinic's location and a notarized copy of the IRS ruling granting the clinic's private, not-for-profit status.
2. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
3. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
4. Verification of every medical license currently or previously held (**NOTE: you will not qualify for this licensure type if you have ever been subject to any disciplinary action or if any of your licenses held are encumbered.**)

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.

Inactive Pro Bono License

In order to meet the qualifications for licensure, applicants for an inactive pro bono license must provide proof of the following:

If Currently Licensed in Tennessee:

1. Verification from the qualified organization in which the applicant intends to practice of the clinic's location and a notarized copy of the IRS ruling granting the clinic's private, not-for-profit status.
2. Submission of a written verification that the physician will only practice medicine exclusively on the patients of the not-for-profit clinic and that such practice is without compensation;
3. Retirement of the applicant's active Tennessee medicine license;
4. Verification of every medical license currently or previously held.

Applicants who do not have a Tennessee medical license must complete a special volunteer training application and provide the following information:

1. Verification from the qualified organization in which the applicant intends to practice of the clinic's location and a notarized copy of the IRS ruling granting the clinic's private, not-for-profit status.
2. Submission of a written verification that the physician will only practice medicine exclusively on the patients of the not-for-profit clinic and that such practice is without compensation;
3. Submission of two recent letters of recommendations authored by medical professionals that attest to the applicant's good moral character;
 - All letters should be dated within the past six months and prepared on the author's letterhead.
4. United States or Canadian citizenship, or evidence of being legally entitled to live and work in the US;
 - Such evidence may include notarized copies of birth certificates, naturalization papers or current visa status.
5. Verification of every medical license currently or previously held.

In addition to these technical qualifications for licensure, applicants must disclose the circumstances surrounding all of the following:

1. Conviction of any criminal law violation of any country, state or municipality (with the exception of minor traffic violations);
2. The denial of licensure by any other state;
3. Discipline of licensure by any other state;
4. Loss or restriction of hospital privileges;
5. Loss of or discipline against an applicant's DEA registration;
6. Current physical or psychological limitations or impairments caused by an existing medical condition which have the potential to impact your ability to safely practice medicine;
7. Current participation in a supervised rehabilitation program or professional assistance program that monitors you to assure that you do not consume alcohol and/or do not engage in the illegal use of illicit or controlled substances;
8. Failure of any medical licensure examination;
9. Any civil suit action, judgment or settlement in which the applicant was a party defendant and medical malpractice, breach of contract, antitrust activity, or any other civil action remedy recognized under any other country's or state's statutory, common or case law.