

## **Guidelines for Health Care Provider Verification for the Tennessee Yellow Fever Program**

2024

### **Introduction**

Yellow Fever vaccine is required by International Health Regulations to be administered only by a Verified Yellow Fever Vaccination Provider. The Tennessee Department of Health (TDH), Vaccine-Preventable Diseases and Immunization Program (VPDIP) is the entity that certifies the Yellow Fever Vaccination Provider in Tennessee. VPDIP reports their current providers to the Centers for Disease Control and Prevention (CDC) who maintain a [national registry](#) of these centers.

### **Tennessee Program Requirements**

In order for a healthcare provider to be certified as a Yellow Fever Vaccination Provider in Tennessee, the healthcare provider or facility must:

- Fill out the [Yellow Fever Vaccination Program REDCap Survey](#).
  - The REDCap survey will prompt users to complete provider information and attach relevant documents to become a Verified Yellow Fever Vaccine Provider.
- Ensure that the yellow fever vaccine is prescribed by a Tennessee-licensed physician, pharmacist, nurse practitioner, or physician's assistant.
- Ensure that all the individuals involved in the process of administering the yellow fever vaccine program are knowledgeable about the yellow fever vaccine and the appropriate protocols for patient screening, patient education, vaccine administration, and medical referral for evaluation of adverse events according to CDC Yellow Fever guidelines as set forth in:
  - "Yellow Fever Vaccine," Morbidity and Mortality Weekly Report (MMWR), July 30, 2010, <http://www.cdc.gov/mmwr/pdf/rr/rr5907.pdf>
  - "Yellow Fever Vaccine Booster Doses," MMWR, June 19, 2015 <https://www.cdc.gov/mmwr/pdf/wk/mm6423.pdf>
- Providers who apply for verification or re-verification will need to attest that they and their staff who are involved in the administration of the Yellow Fever Vaccine have taken the CDC yellow fever vaccine training course and will complete it at least every three years as long as the provider is a Verified Yellow Fever Vaccination Provider.

- <https://wwwnc.cdc.gov/travel/page/yellow-fever-vaccine-course>
- Providers need to upload the certificates of completion into the REDCap Survey
- Before health care providers administer a yellow fever vaccine, they must provide the patient with the current copy of the CDC's Vaccine Information Statement (VIS) which can be found at <http://www.cdc.gov/vaccines/hcp/vis/vis-statements/yf.html>.
- Providers who administer yellow fever vaccine will need to have a Uniform Stamp as part of the process of correctly filling out the International Certificate of Vaccination or Prophylaxis (ICVP) according to the instructions of the *CDC Health Information for International Travel*: <http://wwwnc.cdc.gov/travel/page/yellowbook-home>
- Providers may purchase ICVPs (form CDC 731 [formerly PHS 731]) from the US Government Printing Office
  - <http://bookstore.gpo.gov/catalog/health-benefits/immunization-vaccination>, (866)-512-1800.
  - The stock number is 017-001-00567-3 for 25 copies.
- VPDIP does not provide the Uniform Stamp to health care providers, but a provider can order a stamp made by following the instructions provided by VPDIP. The formatting specifications must conform to the World Health Organization (WHO) guidelines as described below.
  - **Uniform Stamp Precautions:** A Verified Yellow Fever Vaccine Provider is required to have a Uniform Stamp in the format specified by the WHO and the CDC and approved by ADHS. As the holder of a Uniform Stamp, healthcare providers need to be aware of the following:
    - The Uniform Stamp may be ordered from any office supplies store using the provided template.
      - **Format of the Uniform Stamp:** The size of the stamp face should **not exceed 3/4 inch by 1 3/4 inches** due to the limitation of space provided in the ICVP. The stamp should have four lines of information.
        - Line 1: OFFICIAL VACCINATION
        - Line 2: TENNESSEE
        - Line 3: Provider License Number
        - Line 4: U.S.A.
    - The Uniform Stamp should be kept in a safe place when not in use and must not be loaned.
    - If there were to be a question about a yellow fever stamp on the WHO International Certificate of Vaccination, we would use the medical license number on the stamp to identify the provider. Therefore, providers who will no longer be using their yellow fever stamp will want to make sure that other people do not have access to it. As a result, they should dispose of it in such a way that no one else will have access to it to be able to use it.
    - Loss or theft of a Uniform Stamp must be reported immediately to VPDIP through [YellowFever.Vaccine@tn.gov](mailto:YellowFever.Vaccine@tn.gov).
  - Yellow Fever Vaccine Providers are recommended to follow CDC guidelines for proper storage and handling of vaccines: [Vaccine Storage and Handling | Vaccines & Immunizations | CDC](#)

### **Additional Resources for Providers**

- The Yellow Fever chapter of the most recent “CDC Health Information for International Travel” (also known as the Yellow Book): <http://wwwnc.cdc.gov/travel/page/yellowbook-home>.
- For patients with medical contraindications to the yellow fever vaccine, providers may give the patient a medical waiver letter: <http://wwwnc.cdc.gov/travel/page/yellowbook-home>
- [Don't Be Guilty of These Preventable Errors in Vaccine Storage and Handling! \(immunize.org\)](http://immunize.org).
- [Checklist for Safe Vaccine Storage and Handling \(immunize.org\)](http://immunize.org).
- [Do Not Unplug Refrigerator or Freezer! \(immunize.org\)](http://immunize.org).
- [Warning Expensive Vaccine in Storage! \(immunize.org\)](http://immunize.org).
- Routine Emergency Vaccine Management Plan
- Frequently Asked Questions

If you have any questions, please contact the Vaccine Operations Enrollment Team at  
Phone: (800) 342-1813, Email: [YellowFever.Vaccine@tn.gov](mailto:YellowFever.Vaccine@tn.gov).

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