



STATE OF TENNESSEE  
FINANCE & ADMINISTRATION, BENEFITS ADMINISTRATION

**REQUEST FOR QUALIFICATIONS # 31786-00171  
AMENDMENT # Two  
FOR EMPLOYER INSURANCE BENEFITS  
CONSULTING AND ACTUARIAL SERVICES**

DATE: January 11, 2023

RFQ #31786-00171 IS AMENDED AS FOLLOWS:

1. This RFQ Schedule of Events updates and confirms scheduled RFQ dates. Any event, time, or date containing revised or new text is highlighted.

EVENT	TIME (central time zone)	DATE (all dates are State business days)
1. RFQ Issued		November 9, 2022
2. Disability Accommodation Request Deadline	2:00 p.m.	November 16, 2022
3. Pre-Response Conference	10:00 a.m.	November 17, 2022
4. Notice of Intent to Respond Deadline	2:00 p.m.	November 18, 2022
5. Written "Questions & Comments" Deadline	2:00 p.m.	December 1, 2022
6. State Response to Written "Questions & Comments"		December 16, 2022
7. Written "Questions & Comments" Deadline ROUND 2  <b>*NOTE: Vendors may submit no more than five (5) questions to the State in the 2nd round of Written Questions and Comments.</b>	2:00 p.m.	January 5, 2023
8. State Response to Written "Questions & Comments" ROUND 2		January 11, 2023
9. RFQ Technical Response Deadline	2:00 p.m.	January 23, 2023
10. State Schedules respondent Oral Presentations (ONLY Respondents who pass Mandatory Requirements)		February 8, 2023

11. Respondent Oral Presentations	9:00 a.m. - 4:00 p.m.	February 21-24, 2023
12. State Notice of Qualified Respondent(s) Released		February 28, 2023
13. RFQ Cost Proposal (ONLY for Qualified Respondents)	2:00 p.m.	March 7, 2023
14. RFQ Negotiations		March 8-13, 2023
15. State Notice of Intent to Award and Files Opened for Public Inspection	3:00 p.m.	March 23, 2023
16. End of Open File Period		March 31, 2023
17. State sends contract to Contractor for signature		April 3, 2023
18. Contractor Signature Deadline	2:00 p.m.	April 10, 2023

**2. State responses to questions and comments in the table below amend and clarify this RFQ.**

RFP SECTION		QUESTION / COMMENT	STATE RESPONSE
	1	Can we get a copy of the most recent GASB valuation report? We thought it might be posted on your website, but have been unable to locate it.	Please refer to the following link: <a href="#">Other Postemployment Benefits (tn.gov)</a>
	2	Please provide a copy of the most recent funding report for the State of Tennessee's trusted OPEB plan, referred to in Section A.8.c of the Scope of Services.	See amendment item #4 below.
	3	Please describe in more detail what the State is looking for in regards to the Credit Bureau Report. Do you only want a letter providing a high level description (and rating) or does the State want a full report to be submitted with the proposal? Also, does it matter which bureau the vendor uses as long as it is accredited?	CPA credit report typically includes information about the organization, types of credit accounts, payment history, details on lines of credit, and public records such as bankruptcies, judgments, liens and lawsuits. The primary credit reporting agencies are Experian, Equifax and TransUnion. Other credit reporting agencies are Dun & Bradstreet, Hoover and Standard & Poor's. The credit report should be a full report and currently dated.
	4	Are there separate vendors for RX, Medical, and behavioral health?	Yes. All of our contracts can be found at:

RFP SECTION		QUESTION / COMMENT	STATE RESPONSE
			<a href="https://www.tn.gov/partnersforhealth/contracts.html">https://www.tn.gov/partnersforhealth/contracts.html</a>
	5	Please note any applicable restrictions as it relates to external auditing in the contract between the State and the vendor(s).	To review the State's contractual language with the vendors, please refer to: <ol style="list-style-type: none"> <li>1. Contract Section A.24. Audit Authority for Blue Cross Blue Shield of Tennessee and Cigna contracts,</li> <li>2. Contract Section A.13. Audit Authority for OPTUM,</li> <li>3. Contract Section A.29 Audit Authority for Caremark,</li> <li>4. Contract Section A.12 Audits and Quality Assurance for UMR at the link referenced in question 4.</li> </ol>
	6	When was the last audits conducted? Were the current vendors audited during this time?	Caremark, Blue Cross Blue Shield of Tennessee, Cigna, OPTUM, and UMR had audits completed within the past calendar year or are currently being audited.

3. **Delete RFQ # 31786-00171 Release #2, in its entirety, and replace it with RFQ # 31786-00171, Release #3, attached to this amendment.** Revisions of the original RFQ document are emphasized within the new release.

4. **Add the following as Appendices and renumber any subsequent sections as necessary:**

**Appendix F - FY 2024 State of Tennessee Funding Report**

5. **RFQ Amendment Effective Date.** The revisions set forth herein shall be effective upon release. All other terms and conditions of this RFQ not expressly amended herein shall remain in full force and effect.