

Nursing Home Notice of Involuntary Transfer or Discharge

To the Nursing Home: This notice is for an involuntary discharge or transfer. Fill out this notice for the resident you want to move. Give these pages to the resident and to his or her representative. Also, send these pages to the TennCare Commissioner's Designee, State Long Term Care ("LTC") Ombudsman, and the District LTC Ombudsman. The federal rules at 42 C.F.R. § 483.15 give more information.

Resident's Name: _____ Medicaid ID (if applicable): _____

Resident's Representative's Name: _____ Phone: _____

Resident's Representative's Address: _____

Name of place where Resident is going (Required): _____ Phone: _____

Address of place where Resident is going: _____

Current Nursing Home and Contact Information:

Name of Nursing Home: _____ Contact Person: _____

Nursing Home Address: _____ Phone: _____

Date Nursing Home Provided Notice: _____

Date the Nursing Home wants to move the Resident: _____

A nursing home can move a resident 30 days after it gives this Notice to the resident, unless an appeal is pending. The nursing home can move a resident before then if an exception applies. But the nursing home must document the exception. The resident can choose to move before the 30 days is up. This is up to the resident.

Reason for Discharge or Transfer: (select an option from the below list)

- You did not pay your bill from the nursing home. The nursing home told you this. And the nursing home gave you time to pay.
- The nursing home is closing.
- The nursing home says it cannot care for you. Your needs are too high.*
- You got better. And you do not need care in a nursing home now.*
- You make the nursing home unsafe for other people.*
- You may endanger the health of other people in the nursing home.*

* A doctor must agree if the nursing home checks this box. The doctor must also sign the third page. Or the nursing home must attach the doctor's written order. This could be your doctor – or the doctor at the nursing home. Or it could be a nurse practitioner or physician assistant who works for one of these doctors.

To the Resident: The nursing home must tell you why they want you to move. Here is what they said: _____

You Can Get Help

You can appeal this. The State will have a hearing for your case. Also, you can get help with your appeal. See below. If you ask, the nursing home must help you with this. Talk to the Nursing Home Contact Person on the first page. And the nursing home must help you call the people below. You can appeal if you don't agree with the nursing home. If you appeal within 30 days, the nursing home usually cannot make you move until you get a decision. The 30 days starts on the day you got this page. But, if you do not appeal within 30 days, you must move by the proposed date on the first page.

How to Appeal:

If you want to appeal, **call 1-833-582-1224**. Or fax your appeal to 615-734-5317. Or email cd.appeals.tennCare@tn.gov. Or write to TennCare's Office of General Counsel, ATTN: Involuntary NF Discharge Appeals, 310 Great Circle Road, Nashville, TN 37243. Make sure to send a copy of these pages.

Long-Term Care Ombudsman Information:

You can ask a resident advocate to help you. This person is the Long-Term Care Ombudsman and their services are free and confidential. They can explain this page to you. They can also help you appeal. **Call 1-877-236-0013**. Or write to them at 502 Deaderick Street, Andrew Jackson Building, 9th Floor, Nashville, TN 37243-0860. [Frequently asked questions about involuntary discharges.](#)

Other Help You Can Get:

- Disability Rights Tennessee: Do you have a mental illness? Do you have an intellectual or developmental disability? And do you need help with the nursing home? Disability Rights Tennessee can help. Call 1-800-342-1660. Or email GetHelp@disabilityrightstn.org. Or write to them at 2 International Plaza, Suite 825, Nashville, TN 37217. Or fax to 615-298-2046.
- Department of Intellectual and Developmental Disabilities. Call 1-800-535-9725. Or email Carmelita.9.Hillsman@tn.gov. Or write to them at 315 Deaderick Street, UBS Tower, 8th Floor, Nashville, TN 37243.
- TennCare Advocacy Program. Call 1-800-758-1638. Or email TennCareAdvocacy@tnCSA.com. Or write to them at 310 Great Circle Road, Nashville, TN 37243.

