

## Re-Employment Services (RESEA) Initial Assessment

Name: \_\_\_\_\_ State ID: \_\_\_\_\_ Date: \_\_\_\_\_

### Section I - Assessment

|   |     |    |
|---|-----|----|
| Do you feel your interview skills are efficient and show your value to the job?         | Yes | No |
| Do you have an updated résumé, cover letter, and references?                            | Yes | No |
| Are you comfortable completing a job application?                                       | Yes | No |
| Do you have a job search network of contacts to help your job search be more effective? | Yes | No |
| Are you comfortable with searching for jobs online?                                     | Yes | No |
| Are you being offered an interview from the resume you are submitting?                  | Yes | No |
| Have you had steady employment in the past 12 to 24 months?                             | Yes | No |
| Do you have any volunteer experience (past or current)?                                 | Yes | No |
| Has a legal issue prevented your re-employment?   | Yes | No |
| Has a medical issue prevented your re-employment?                                       | Yes | No |
| Do you believe a lack of education has prevented your re-employment?                    | Yes | No |
| Do you believe a lack of work experience has prevented your re-employment?              | Yes | No |
| Has most of your employment been with a single employer?                                | Yes | No |
| What do you think is the primary reason you are not back to work?                       |     |    |
| What type of work are you interested in?  |     |    |
| What websites do you use to find job openings?  |     |    |

### Section II - What Skills/Certificates/Degrees do you have?

|   |     |    |
|---|-----|----|
| High School Diploma, GED, or equivalent   | Yes | No |
| <i>Check one</i> Vocational Associate's Bachelor's Master's Degree Ph.D   |     |    |
| Other Licenses and Certificates (Six Sigma, Heavy Machinery, HVAC, Plumbing, Electrical, Computer Programming, Microsoft Office, CDL, Forklift, Nursing, etc.): |     |    |