



STATE OF TENNESSEE
DEPARTMENT OF LABOR AND WORKFORCE DEVELOPMENT
DIVISION OF EMPLOYMENT AND WORKFORCE DEVELOPMENT
EMPLOYMENT AND TRAINING SECTION

DON SUNDQUIST
GOVERNOR

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MICHAEL E. MAGILL
COMMISSIONER

October 12, 2000

Workforce Investment Act Memorandum Number E&T 00-07

Topic: Services to Youth

Subject: Youth Eligibility Criteria

Purpose: To change the Youth eligibility criteria issued in Tennessee's Workforce Investment Guide for Administrative Entities.

Background: On June 15, 2000, the eligibility criterion for the Youth, Adults and Dislocated Worker programs was issued in the Technical Guide for Administrative Entities. The eligibility criterion emphasized basic skill as a first priority. This has become an obstacle to several program operators. Based on requests from local program operators the State has adjusted the eligibility criterion, addressing all the barriers the youth face including basic skills to be considered when determining the eligibility of youth for WIA Title I services.

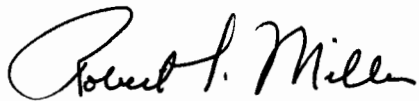
Instructions: Attached is the changed policy, please insert the new issue in your Technical Assistance guide for Administrative Entities (Page 15). Additionally, if there were youth declined access to the program based on the prior eligibility criterion, effort should be made to contact them and determine their eligibility under the revised criterion.

Contact: For questions regarding this policy, please contact Susan Cowden, Director, Employment and Training Section, at 1-800-255-5827.

Memorandum
October 13, 2000
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Effective Date: Immediately

Expiration Date: Indefinite



Robert E. Miller, Administrator
Employment and Workforce Development

REM/SC/RT

Attachment: Insert the attached Eligibility policy form to the Technical
Assistance Guide for Administrative Entities, and

ICMAT Eligibility form

Eligible Youth

Individuals must meet the following criteria:

Youth age 14-21

Economically disadvantaged (Up to five percent of the funds allocated to a local workforce area may be used for youth that do not meet the income criterion.)

And meet at least one of the following criteria

Deficient in basic literacy skills

School dropout

Homeless, a runaway, or a foster child

Pregnant or a parent

Offender

Requires additional assistance to complete an education program or to secure employment (as defined in the LWIA's plan)

Out-of-School Youth

An out-of-school youth is an eligible youth (as described above) who is:

A school dropout, or

A high school graduate or holder of a GED but is one of the following:

Basic skills deficient

Unemployed, or

Underemployed.

Priority:

Tennessee's broad strategic goals for its youth are to establish as the first priority the attainment of educational skills. This goal as delineated in Tennessee's Five Year Plan encompasses the attainment of credits required for a high school diploma for any eligible youth and/or the attainment of credits toward an equivalency for out-of-school youth. To this end Tennessee is designating eligible youth that are deficient in basic literacy skills as a priority for all WIA funded youth programs. Youth determined to be deficient in basic literacy skills must constitute at least 50% of the total youth served by the LWIA.

Dislocated Workers:

WIA Section 101 (9) defines dislocated workers as:

Individuals who have been terminated or laid off, or who have received a notice of termination or layoff from employment; are eligible for or have exhausted entitlement to unemployment compensation; have been employed for a duration sufficient to demonstrate attachment to the workforce but is not eligible for unemployment compensation due to insufficient earning or having performed services for an employer that were not covered under State unemployment compensation law; and are unlikely to return to a previous industry or occupation

**WIA TITLE I Eligibility
I-CMATs**

SSN: _____

NAME: _____

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